Action taken on points discussed during previous meeting on 18 Jun 2021

Sl. No.	Item	Action Taken Report
1	**CURRICULAR ASPECTS** **a) NEP Plan** Key points for implementation in curriculum to be prepared. **b) Curriculum Review** The curriculum to be reviewed.	a) Students of undergraduate programs are encouraged to take up MOOC courses for multi-disciplinary proficiencies. b) The curriculum for BBA and B.Com (H) program has been revised in line with the NEP with effect from 2021-24 batch. **Key Changes:** • MOOC Courses included in 2nd and 4th semester of 3 credits each. • 2 Minor Projects, 1 SIP and 1 Major Projects to be undertaken • Electives added to enhance specialized learning • NSS/NCC subject introduced in 3rd semester of 2 credits • Introduction of Academic Bank of Credits ▪ Certificate after completing 1st year ▪ Diploma after completing 2nd year ▪ Degree after completing 3rd year
2	**TEACHING, LEARNING AND EVALUATION** **a) Work Efficiency** · Students to be taught on how to work efficiently in teams **b) Development of E-Content**	a) Faculties in BBA and B.Com (H) department have been working in teams to manage different committees and student clubs to enhance work efficiency and team building amongst students. b) Faculties have been developing video lectures, test assignments and study material for developing MOOC course

	· Under NEP, 2020, online education and MOOCs are given more focus. Faculty to design 1-2 thorough courses in which students and faculty from other universities join in. Focus to be given on case writing	c) FDP on "How to develop a MOOC course" will be conducted in the month of February 2022. d) A committee of HODs will assess the quality of the MOOC course so developed. e) The best MOOC courses will be made public for students and faculty from other universities.
3	**RESEARCH, INNOVATION AND CREATIVITY** **a) Quality Research** • It was suggested to deliberate brainstorming sessions for 10-20 good publications from faculty. • Faculty can engage/ collaborate with good researchers and resource persons for better guidance • Faculty to undertake research through linkages with prestigious universities, NGOs or Government bodies like NitiAayog on topics related to COVID-19, SMEs etc. • Faculty to ensure a minimum of two research publications in ABDC/ Scopus Indexed Journals per year. Focus to be on ABDC indexed journals. • To have a platform for academicians and corporates where they can collaborate for research papers, share real industry data and do analysis that can benefit industry. • Some faculty can be shortlisted who can do fruitful research. They can be given less workload 15 days- 1 month off in a semester if they commit to give ABDC/ Emerald level publications. • Intellectual Property Rights to be served in areas of teaching,	a) Three Faculties in BBA and B.Com (H) department have published research papers in Indexed Journals ▪ Ms. AasthaBehl – 1 Paper (ABDC: A Category) ▪ Dr. NityaKhurana – 2 papers (1 UGC listed and 1 Scopus (H-Index 26) ▪ Dr. NitiSaxena – 1 Paper (Web of Science) b) The following Research Projects are ongoing: ▪ Dr. Preeti Singh – Understanding the learning ability of underprivileged students at Bharat SewaSansthan ▪ Dr. NityaKhurana – Assessing the Entrepreneurial Orientation of undergraduate students undergoing Technical and Professional courses. c) Conducting an International Conference on Global Digital Transformation: Navigating Critical Technological, Socio- Economic and Cultural Shifts to Build Future Ready Organisations on

	learning, LMS, mentoring of students, governance etc. • Students research and projects to be correlated with Industry trends. A database can be created of previous research to benefit new researchers/ students/faculty • Organize contests/competitions to invite participation from Industry people so as to improve relations with them and in turn we can get data from them for better research **b) <u>Research Funds/Grants</u>** Research proposals forwarded to ICSSR for grant of funds to be reviewed. ICCSR can be used as base project for understanding how to make research proposals and good projects. **c) <u>FDP</u>-** Upcoming FDPs to have topics on Emotional Intelligence, soft skills, social awareness, how to be good human beings and citizens.	11th and 12th Feb 2022.
4	**<u>INFRASTRUCTURE &LEARNINGSYSTEMS</u>** **a) Development of e-content** All videos, cases etc prepared by faculty should be properly recorded, subject-wise, in the form of a repository to facilitate ready reference. **b) E-Journals** Board members appreciated the initiative of our collaboration with J-Gate for providing access to online journals.	a) Faculties have recorded video lectures for all the subjects. With the change in syllabus, video lecture for new subjects will be prepared and old subjects to be updated. b) Faculties and students are encouraged to use J-Gate for access to the database of research papers

5	**STUDENT SUPPORT AND PROGRESSION** **1) Students Research Projects** Students to be motivated for research projects **2) Students Competitions** Student competitions to be organized on large scale regularly to enable them showcase their talent at broader level. **c) Extension Activities** • All events to be promoted extensively to ensure effective branding. Both offline and online platforms to be focused. • Organisation of a "Big Event" including colleges, corporate and academicians.	a) To create a research orientation, the guidelines for major projects has been updated wherein student publication out of the research project will be made mandatory b) There different students clubs which are organizing events within campus and inter college events: i. Rotaract/NSS(PRAYAAS) ii. Entrepreneurship (PRAYOGSHALA) iii. Co-Curricular (COMMUNICON) iv. Photography (PIXELLENCE) v. Social Media (PRACHAAR) vi. Finance (FINATIX) vii. Sports (JUNOON) viii. Cultural (ZAAHIR/KAAFILA/AWAAZ) c) The students of undergraduate programmes of JIMS Kalkaji has been indulging in extension activities very actively. Every month 4-5 activities are conducted. d) The institute has started conducting events in a physical mode. The following were conducted: i. Farewell of passing out Batch ii. Alumni Meet iii. Orientation Programme for new batch

6	**GOVERNANCE, LEADERSHIP AND MANAGEMENT** • Various initiatives to be taken to implement the NEP should be promulgated to all concerned. • The Key Success Factors(KSFs) in the Strategic Plan can be expanded to include academic programmes, curriculum enrichment, MDPs, placements. More focus on industry sectors, linkages with industry, connectivity with stakeholders and regular Faculty Development Programmes. Also emphasis on better understanding of stakeholders needs, providing solutions for industry, NGOs, Government bodies, use of ICT to embedded technology into learning systems through online platforms, MOOCs, LMS, e-content, collaborations with domestic/ foreign bodies/universities/ Institutions etc.	The Committee took into account the additional suggestions and has submitted their recommendations for implementing during the new academic session. (as discussed in point 1) The key success factors are being ❖ People ❖ Placement ❖ Research Scholarship and Training ❖ Academic Programmes ❖ External Relations ❖ Internal Process All actions are suitably undertaken in each criteria to ensure the strategic goals are being met.
7	**INSTITUTIONAL VALUES AND BEST PRACTICES** For two Best Practices of the Institute many options were discussed like- • Seed money for Entrepreneurship • Campaign on environmental awareness • Projects with Industry • Dual mentoring system (guidance from both Internal and External mentors) • Women empowerment and computer skills improvement of weaker sections of the society	a) Community Service through PRAYAAS (Rotaract and NSS Club of JIMS Kalkaji) b) Mentoring: Bridging the Gap

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